ACRF TIMELINE 2016-17

ACTION	CHALLENGE	DEADLINE
Director's Report outline structure agreed 2017-18 Directorate Plan actions drafted at EMT Away Day		11 NOVEMBER 2016
Challenge planning meeting with C3SC		28 NOVEMBER 2016
Quarter 3 Directorate Plan progress update submitted	Challenge update - DMT	12 JANUARY 2017
Draft Director's Report prepared based on Q3 progress	"Save the date" issued by C3SC; Briefing note and invitation drafted; Catch up meeting with C3SC; Invitation issued by C3SC.	17 JANUARY 2017
2017-18 Directorate Plan milestones developed		24 JANUARY 2017
2017-18 Directorate Plan agreed at DMT		25 JANUARY 2017
2017-18 Directorate Plan submitted to corporate centre EMT challenge session on draft Director's Report		27 JANUARY 2017
Challenge planning meeting with C3SC		22 FEBRUARY 2017
H&SC Network Meeting – challenge session with third sector		01 MARCH 2017
Draft Director's Report agreed for challenge & challenge questions available		07 MARCH 2017
C&YP Network Meeting – challenge session with third sector	Director's Report challenged by: Staff via Ambassador Network; Partners at H&SC & C&YP Network Meetings; Service users at C3SC challenge session	09 MARCH 2017
Draft chapters issued to C3SC and Ambassador Network for challenge		20 MARCH 2017
C3SC service user challenge session		20 MARCH 2017
Initial overview by Director completed		12 APRIL 2017
Quarter 4 Directorate Plan progress update submitted		14 APRIL 2017
Director's Report updated for Quarter 4 progress		28 APRIL 2017
EMT challenge session 2 held at EMT Away Day		12 MAY 2017
Director's Report updated for full 2016-17 data		31 MAY 2017
Director's Report updated for feedback	Report issued to staff and service users; feedback given to service users and agencies involved in the challenge process	28 JUNE 2017
Director's Report submitted to joint Scrutiny Committee		29 JUNE 2017
Director's Report submitted to Cabinet Office		29 JUNE 2017
Director's Report finalised and submitted to CSSIW		14 JULY 2017
Director's Report & Exec Summary translated and published		31 AUGUST 2017
Director's Report considered by full Council		30 SEPTEMBER 2017